

# Naoko Skala

Email: [naokoskala@gmail.com](mailto:naokoskala@gmail.com) Portfolio Website: [naokoskala.com](http://naokoskala.com)

## Education

M.F.A., Theatre, Minnesota State University, Mankato, MN Concentration: Scene Design Thesis: Scene Design of <i>A Chorus Line</i>	2013
B.F.A., Theatre, Emporia State University, Emporia, KS Minor: Art	2010
B.A., Japanese Literature, Sagami Women's University, Kanagawa, Japan	2003

## Employment

<b>Assistant Professor of Practice</b> Scenic and Properties Design and Technology Northern Arizona University, Flagstaff, AZ Courses Taught or Expected to Teach	2016-Present
TH 123                      Stagecraft	
TH 217                      Drafting and Model Building for Theatre	
TH 361                      Scenic Design	
TH 113, 213, 313          Production Workshop	
TH 218                      Introduction to Theatrical Design	Expected Summer 2018
TH 351                      Asian Theatre (in person & online)	Expected Spring & Summer 2019

<b>Faculty Associate</b> Arizona State University, Tempe, AZ THP 441                      Scene Painting Introduced basic knowledge and techniques of scenic painting	Spring B 2016
<ul style="list-style-type: none"> <li>○ Tools and color mixing basics</li> <li>○ Texture painting (stones, bricks, marble, wood grain)</li> <li>○ Large scale cartooning (projector, grid methods)</li> <li>○ Reproduction of vintage poster and lettering</li> </ul>	

<b>Properties Coordinator / Set Dresser</b> Arizona Opera, Phoenix, AZ	2015 – 2016
<ul style="list-style-type: none"> <li>• Constructed, painted, collected and repaired properties for Arizona Opera productions</li> <li>• Managed the properties department budgets, the properties shop, inventory, equipment and supplies</li> <li>• Collaborated with production team members and ensured audience satisfaction through strong interpersonal and problem solving skills</li> <li>• Maintained the properties during show runs</li> <li>• Supervised and coordinated IATSE union and over hire crews</li> <li>• Created all relevant documents with Vectorworks, AutoCAD, Adobe CS6 Photoshop, InDesign, Illustrator, After Effects, Microsoft Excel, Word, and PowerPoint</li> <li>• Loaded in and out all the properties for Arizona Opera productions in two cities</li> </ul>	

<b>Freelance Japanese Translator / Proofreader</b>	2014 - Present
Translating from English to Japanese or Japanese to English. Proofreading Japanese and English.	
Categories of Translation and Proofreading:	
<ul style="list-style-type: none"> <li>• Children's Books</li> <li>• Video Subtitles for Education and Entertainment</li> <li>• Software (Educational, Apple iOS, Google Play Application, etc.)</li> <li>• Website (Education, Hotel Industry, etc.)</li> <li>• Advertisement</li> <li>• Legal Documentations</li> <li>• Financial Statements</li> <li>• Business Letters or Contracts (Science, Technology, etc.)</li> </ul>	
<b>Overhire Scenic Artist</b>	2016
Arizona Broadway Theatre, Peoria AZ	
<b>Overhire Graphic Artisan / Japanese Sign Translator</b>	2016
Turner North Center Productions, Manhattan Beach, CA	
<b>Properties Designer</b>	2015
Southwest Shakespeare Company, Mesa, AZ	
<b>Overhire Production Assistant</b>	2015
NBC Universal / Wilshire Studios, Los Angeles, CA	
<b>Properties Supervisor / Set Dresser</b>	2013-2014
Arts Center of Coastal Carolina, Hilton Head Island, SC	
<ul style="list-style-type: none"> <li>• Constructed, painted, collected and repaired properties for all Arts Center productions</li> <li>• Managed the properties department budgets, the properties shop, inventory, equipment and supplies</li> <li>• Coordinated properties rentals</li> <li>• Collaborated with production team members and ensured audience satisfaction through strong interpersonal and problem solving skills</li> <li>• Supervised and coordinated over hire and volunteer crews</li> <li>• Created all relevant documents with Vectorworks, AutoCAD, Adobe CS6 Photoshop, InDesign, Illustrator, and After Effects Microsoft Excel, Word, PowerPoint</li> </ul>	
<b>Scene Designer / Scenic Artist / Properties Manager</b>	2013, 2014
Hilton Head Island Elementary School for the Creative Arts, Hilton Head Island, SC	
<b>Scene Designer / Scenic Artist / Properties Manager / Puppet Designer</b>	2011, 2012
Highland Summer Theatre, Minnesota State University, Mankato	
<b>Scenic Artist / Properties Manager</b>	2007, 2008, 2009
ESU Summer Theatre, Emporia State University, Emporia, KS	
<b>Scene Shop Employee</b>	2007 – 2010
Emporia State University	
<ul style="list-style-type: none"> <li>• Built and painted scenery, collected properties and organized and cleaned the scene shop and storage areas</li> </ul>	

**Film Booth Crew / Cashier / Usher**

2002 – 2005

Japan AMC Theatres, INC., Chiba, Japan

- Operated film projectors, sound equipment and related equipment in the theatre
- Cleaned and maintained the auditoriums, restrooms and lobbies while controlling access to the theatre
- Sold movie tickets and AMC Gift Cards and informed guests about currently featured films, policies and programs
- Prepared and served concession items to guests, cleaned the concession area and assisted with other theatre functions

**Other Teaching and Workshop Experience****Annual NAU Drama Day (High School Workshop)**

2017, Expected 2018

Northern Arizona University

Topic: Basic Scene Painting, 10-15 students per session

Demonstrated scene painting techniques and participants received a hands-on workshop

- Wood Grain Painting
- Stone Texture Painting
- Water Damaged Wall Painting

**Graduate Assistant**

2010-2013

Minnesota State University, Mankato

- Mentored student Scene Designers, Scenic Artists, and Properties Masters
- Organized and maintained painting equipment and properties
- Coordinated properties rentals

Assisted and mentored student designers, scene painters, and properties managers for productions including:

2012-2013

*Plague of Angels*  
*Legally Blonde*  
*The Goat or Who is Sylvia*  
*And Then There Were None*  
*Spring Awakening*  
*I Love You Because*  
*Cactus Flower*  
*November*

2011-2012

*True West*  
*Phantom of the Opera*  
*The Gingerbread Lady*  
*Why We Have A Body*  
*I Hate Hamlet*  
*Endgame*  
*Wait Until Dark*  
*Rent*  
*The Shape of Things*

2010-2011

*Frozen*  
*The Producers*  
*Dracula*  
*Evil Dead: The Musical*  
*Born Yesterday*  
*Who's Afraid of Virginia Woolf?*

Chicago  
Copenhagen

<b>Annual High School Workshop</b>	2012, 2013
Minnesota State University, Mankato	
Topic: Basic Scene Painting, 20-30 students per session	
Demonstrated scene painting techniques and participants received a hands-on workshop	
<ul style="list-style-type: none"> <li>• Wood Grain Painting</li> <li>• Stone Texture Painting</li> <li>• Water Damaged Wall Painting</li> <li>• Rust Texture Painting</li> <li>• Grid Method</li> </ul>	

## Awards and Honors

Special Recognition, The Toy Wilson Blethen Fine Arts Award	2013
Minnesota State University, Mankato	
KCACTF Certificates of Commendation for Scene Design for <i>The Imaginary Invalid</i>	2013
KCACTF Region V	
Outstanding Achievement in Production Award for Poster Design for <i>Spring Awakening</i>	2013
Minnesota State University, Mankato	
KCACTF Certificates of Commendation for Scene Design for <i>Altar Boyz</i>	2012
KCACTF Region V	
Outstanding Achievement in Production Award for Outstanding Contribution to Theatre Production	2011-2012
Minnesota State University, Mankato	
Outstanding Achievement in Production Award for Scene Design for <i>A Coupla White Chicks Sitting Around Talking</i>	2011
Minnesota State University, Mankato	
Homecoming Scholarship	2009
Emporia State University	
Karl and Margaret Bruder Scholarship	2008
Emporia State University	

## Conference Presentations

KCACTF	Region V	Scene Design <i>Altar Boyz</i>	2012
USITT	Annual Conference	Scene Painting Exhibitions	2010
KCACTF	Region V	Scene Design <i>It's A Wonderful Life</i>	2010
KCACTF	Region V	Scene Design <i>Scapino!</i>	2009

## Memberships and Affiliations

Association for Asian Performance (AAP)	Joined 2017
Association for Theatre in Higher Education (ATHE)	Joined 2017
The United States Institute for Theatre Technology (USITT)	Joined 2010

## University Service

Academic Mentor for students pursuing a Minor degree in Theatre, NAU	2017-2018
Annual Review Committee for annual performance evaluation of faculty for the NAU Department of Theatre	2017-2018
Search Committee for two Foundations Lecturers for the NAU School of Art	2017-2018
Search Committee for an Assistant Professor of Theatre History, Dramatic Criticism and Performance for the NAU Department of Theatre	2017-2018
Search Committee for a Technical Director / Facility Manager for the NAU Department of Theatre	Spring 2017
Capstone Project Mentor for select students in the NAU Department of Theatre	2016-2018

## Specification of Design and Production Work

<b>Production</b>	<b>Position</b>	<b>Venue</b>	<b>Year</b>
<i>Tartuffe</i>	Scene Designer / Charge Artist	Northern Arizona University	2018
<i>The Mousetrap</i>	Scene Designer / Charge Artist	Northern Arizona University	2018
<i>King John</i>	Scene Designer / Charge Artist / Properties Manager	Northern Arizona University	2017
<i>Intimate Apparel</i>	Scene Designer / Charge Artist / Properties Manager	Northern Arizona University	2017
<i>Peter and the Starcatcher</i>	Scene Designer / Charge Artist	Northern Arizona University	2017
<i>Silent Sky</i>	Scene Designer / Charge Artist	Northern Arizona University	2017
<i>Summer and Smoke</i>	Scene Designer / Charge Artist	Northern Arizona University	2016
<i>The Christians</i>	Scene Designer / Charge Artist	Northern Arizona University	2016
<i>Falstaff</i>	Properties Coordinator / Set Dresser	Arizona Opera	2016
<i>Don Giovanni</i>	Properties Coordinator / Set Dresser	Arizona Opera	2016
<i>Carmen</i>	Properties Coordinator / Set Dresser	Arizona Opera	2016
<i>Florencia En El Amazonas</i>	Properties Coordinator / Set Dresser	Arizona Opera	2015
<i>Arizona Lady</i>	Properties Coordinator / Set Dresser	Arizona Opera	2015
<i>The Last Ship (TNT Originals)</i>	Overhire Graphic Artisan / Japanese Sign Translator	Turner North Center Productions	2015
<i>Spellbound! A musical adaptation of Cymbeline</i>	Properties Designer / Wardrobe	Southwest Shakespeare Company	2015
<i>The Soup: 2015 Super Bowl - Live from Phoenix</i>	Overhire Production Assistant	NBC Universal / Wilshire Studios	2015
<i>Pump Boys and Dinettes</i>	Properties Supervisor / Set Dresser	Arts Center of Coastal Carolina	2014
<i>9 to 5: The Musical</i>	Properties Supervisor / Set Dresser / Wardrobe	Arts Center of Coastal Carolina	2014
<i>Don't Dress for Dinner</i>	Properties Supervisor / Set Dresser	Arts Center of Coastal Carolina	2014
<i>Little Mermaid Jr.</i>	Scene Designer / Charge Artist / Properties Manager	Hilton Head Island Elementary School for the Creative Arts	2014
<i>42nd Street</i>	Properties Supervisor / Set Dresser	Arts Center of Coastal Carolina	2013
<i>Sherlock Holmes: The Final Adventure</i>	Properties Supervisor / Set Dresser	Arts Center of Coastal Carolina	2013
<i>Charlotte's Web</i>	Scene Designer / Charge Artist / Properties Manager	Hilton Head Island Elementary School for the Creative Arts	2013

<b>Production</b>	<b>Position</b>	<b>Venue</b>	<b>Year</b>
<i>The Goat or Who is Sylvia?</i>	Lighting Designer/ Graphic Designer	Minnesota State University, Mankato	2013
<i>Spring Awakening</i>	Graphic Designer	Minnesota State University, Mankato	2013
<i>A Chorus Line</i>	Scene Designer / Charge Artist	Minnesota State University, Mankato	2012
<i>God of Carnage</i>	Scene Designer / Charge Artist/ Properties Manager	Highland Summer Theatre	2012
<i>Avenue Q</i>	Scene Designer / Charge Artist / Puppet Designer & Builder / Properties Manager	Highland Summer Theatre	2012
<i>The Sound of Music</i>	Properties Manager	Highland Summer Theatre	2012
<i>Love, Sex, and the I.R.S.</i>	Properties Manager	Highland Summer Theatre	2012
<i>The Imaginary Invalid</i>	Scene Designer / Charge Artist	Minnesota State University, Mankato	2012
<i>Altar Boyz</i>	Scene Designer / Charge Artist	Minnesota State University, Mankato	2012
<i>Annie: The Musical</i>	Properties Manager	Highland Summer Theatre	2011
<i>The Owl and the Pussycat</i>	Properties Manager	Highland Summer Theatre	2011
<i>Clue: The Musical</i>	Properties Manager	Highland Summer Theatre	2011
<i>Almost Maine</i>	Properties Manager	Highland Summer Theatre	2011
<i>A Coupla White Chicks Sitting Around Talking</i>	Scene Designer / Charge Artist / Properties Manager	Minnesota State University, Mankato	2011
<i>The Odyssey</i>	Properties Manager	Minnesota State University, Mankato	2010
<i>Chicago</i>	Charge Artist	Minnesota State University, Mankato	2010
<i>The Diviners</i>	Charge Artist	Emporia State University	2010
<i>It's A Wonderful Life (Radio Show)</i>	Scene Designer / Charge Artist	Emporia State University	2009
<i>Lonestar &amp; Laundry and Bourbon</i>	Lighting Designer	Emporia State University	2009
<i>Leading Ladies</i>	Scenic Artist / Properties Manager	ESU Summer Theatre	2009
<i>Luv</i>	Charge Artist	ESU Summer Theatre	2009
<i>Suds</i>	Scenic Artist / Properties Manager	ESU Summer Theatre	2009

<b>Production</b>	<b>Position</b>	<b>Venue</b>	<b>Year</b>
<i>Beau Jest</i>	Charge Artist	ESU Summer Theatre	2009
<i>She Stoops to Conquer</i>	Assistant Scene Designer	Emporia State University	2009
<i>Rabbit Hole</i>	Master Electrician / Light Board Operator	Emporia State University	2009
<i>Something's Afoot</i>	Assistant for Scene Designer	Emporia State University	2008
<i>I Love You Because</i>	Scenic Artist / Properties Manager	ESU Summer Theatre	2007
<i>The Complete History of America (Abridged)</i>	Scenic Construction / Running Crew	ESU Summer Theatre	2008
<i>Bell, Book and Candle</i>	Lighting Crew / Light Board Operator	ESU Summer Theatre	2008
<i>Some Enchanted Evening, The Songs of Rodgers and Hammerstein</i>	Scenic Construction / Running Crew	ESU Summer Theatre	2008
<i>Shakespeare in Hollywood</i>	Properties Manager / Scenic Artist	Emporia State University	2008
<i>Nickel and Dimed</i>	Properties Manager	Emporia State University	2008
<i>Woman in Black</i>	Scenic Artist	Emporia State University	2007
<i>Little Shop of Horrors</i>	Assistant for Scene designer / Scenic Artist	Emporia State University	2007
<i>Gilligan's Island</i>	Scenic Artist / Properties Manager	ESU Summer Theatre	2007
<i>Plaza Suite</i>	Costume Construction Crew / Wardrobe	ESU Summer Theatre	2007
<i>Perfect Wedding</i>	Costume Construction Crew / Wardrobe	ESU Summer Theatre	2007
<i>First Kisses</i>	Scenery Construction / Running Crew	ESU Summer Theatre	2007
<i>Tempest</i>	Costume Construction Crew / Wardrobe	Emporia State University	2007
<i>Annie, Get Your Gun!</i>	Scenery Construction Crew	Emporia State University	2006